



Craft Show Application

Friday, Saturday & Sunday December 11th, 12th & 13th 2015

OFFICE PHONE: 775-624-1800 FAX NUMBER: 775-825-8530

YOUR NAME _____ DATE ___ / ___ / _____ PHONE # (____) _____

BUSINESS NAME _____ CITY OF RENO BUSINESS LICENSE # _____

ADDRESS _____ EMAIL _____

WEBSITE _____ PRODUCT _____

INDICATE THE AMOUNT OF SPACE YOU WILL REQUIRE BY CIRCLING ONE OF THE FOLLOWING:
 (Craft Show assigned placements on first come first serve basis)

10x10 = \$60.00 10x20 = \$100.00

PAYMENT INFORMATION:

PAYMENT TYPE _____

CASH AMOUNT \$ _____

LOCATION PRICE: \$ _____

(\$15.00 TEMPORARY BUSINESS LICENSE): \$ _____

CREDIT CARD # _____

TOTAL COST FOR THREE DAYS: \$ _____

EXP. DATE ___ / ___ 3 DIGIT CODE _____

CHECK # _____

DATE SIGNED ___ / ___ / ___

Setup Details: Setup for vendors will take place Thursday December 10th from 10am – 3pm and Friday December 11th from 9am – 11am prior to opening. The show hours are Friday & Saturday 11am – 7pm and Sunday 11am – 4pm. You may return on Monday morning to finish removing any of your products from the Marketplace between 10am – 3pm.

Floor Plan details: All back wall spaces have pegboard available to them. Please bring your own pegboard hooks as these will not be provided. Please indicate whether you will need access to electricity during the Craft Show as spaces with access to electricity are limited. No tables or chairs are supplied for any Craft Show vendor – all setup supplies must be brought on your own, including any dollies or carts you may need to move your merchandise.

Applicant holds harmless the Great Western Marketplace and all persons associated with it from any liabilities which may occur as a result of attendance at the Craft Show. Applicant further agrees to abide by all rules and regulations of the Great Western Marketplace and of its management and to maintain a neat and tidy appearance of their sales at all times during the Craft Show. All applicants are required to leave their designated space clean upon vacating the area.

24 hour security is provided for all Craft Show participants. In house amenities include an ice cream parlor, farmer’s market, hot dogs, chili, popcorn, cheesecake, coffee & other permanent vendors inside the GWM.

SIGNED _____ DATE ___ / ___ / _____