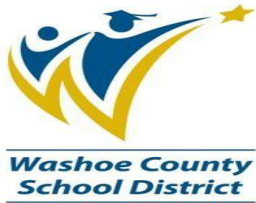


Post Mark Date:	Date Received:	Cash or Check #	Amount \$	## ____ E ____ T ____ Booth: # ____
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Mendive Middle School
Spring Craft Fair
Saturday, April 20th, 2024
10am – 3pm
Booth Application



Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone (cell): _____ E-mail: _____

Product Category (check your main 2 or 3 categories):

- | | | | |
|--|-----------------------------------|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Art | <input type="checkbox"/> Candles | <input type="checkbox"/> Ceramics | <input type="checkbox"/> Soap |
| <input type="checkbox"/> Children's Items | <input type="checkbox"/> Clothing | <input type="checkbox"/> Floral | <input type="checkbox"/> Food |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Wood | <input type="checkbox"/> Leather | <input type="checkbox"/> Jewelry |
| <input type="checkbox"/> Metal | <input type="checkbox"/> Paper | <input type="checkbox"/> Photography | <input type="checkbox"/> Crochet |
| <input type="checkbox"/> Home Based Business | <input type="checkbox"/> Fabric | <input type="checkbox"/> Home Décor | <input type="checkbox"/> Christmas |
- (Scentsy, Tupperware, etc.)

PRODUCT DESCRIPTION REQUIRED (describe items in booth rented): _____

Mendive Student/Staff Booth Rental: # of booths _____ x **\$40.00** = _____

General Vendor Booth Rental: # of booths _____ x **\$70.00** = _____
(vendors keep 100% proceeds from sales)

Need a Table? 1 Table **\$10.00** _____ 2 Tables **\$20.00** _____ 3 Tables **\$30.00** _____
(optional, subject to availability)

Need Electricity? 1 Extension Cord **\$10.00** _____ 2 Extension Cords **\$20.00** _____
(optional, subject to availability)

Total Due: _____ (cash or check)

I UNDERSTAND THAT I AM RESPONSIBLE FOR ANY WASHOE COUNTY TAXES. INITIALS _____

Nevada Department of Taxation "ONE TIME SALES TAX RETURN" form will be issued to all vendors.

Tax Forms must be turned in to the information table BEFORE exhibit tear down. INITIALS _____

Vendor Signature: _____ Date: _____



Mendive Middle School
Spring Craft Fair
Saturday, April 20th, 2023

Participant Name: _____

Business Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Cell Phone: _____ **Email:** _____

HOLD HARMLESS AGREEMENT:

Exhibitor agrees to save Washoe County School District harmless from all claims or suits for losses, liabilities, injuries, or other detriments which may be made against the County or its employees based on any intentional or negligent act or omission by the exhibitor as a result of participation in the MMS 8th Annual Craft Fair being held at Mendive Middle School, 1900 Whitewood Dr., Sparks, NV 89434

Signature

Date

Dear Vendor,

Thank you for your interest in participating in our Spring Craft Fair. Please read the following information, fill out the enclosed application and mail it to:

**Christy Cronon
MMS Craft Fair
1900 Whitewood Dr.
Sparks, NV 89434**

Make checks payable to: Mendive Middle School

You will be notified by e-mail as soon as your application is received and processed. Please contact us if you don't hear from us in a timely manner. **Please note processing may take 2-3 weeks.**

Vendor Information:

Event Location: **Mendive Middle School (1900 Whitewood Dr., Sparks, NV 89434)**

Set up Times: **Friday, April 19th
4:00pm – 7:00pm
Saturday, April 20th
7:00am – 10:00am**

Clean up Times: **Saturday, April 20th
3:00pm – 5:00pm**

Event Date: **Saturday, April 20th**

Shopping Hours: **10:00am – 3:00pm**

Fees:

- \$70.00 per booth
- Electricity = \$10 per booth (optional, subject to availability)
- Table Rental = \$10 per booth (optional, subject to availability)
- ***Returned checks will be assessed a \$25.00 fee***
- Food items must be packed and labeled
- Food items may not include drinks and snacks sold by our concessions
- All exhibitors are responsible for sales tax on items sold (8.265% rate subject to be changed)
- Nevada Department of Taxation “ONE TIME SALES TAX RETURN” form will be issued to all vendors
- Tax Forms must be turned in to the information table BEFORE exhibit tear down
- The following items are not permitted to be sold: drug paraphernalia, sex items, weapons including but not limited to guns, knives, swords, bows and arrows
- Exhibitors must remain OPEN until the end of the event
- Withdrawal requests must be submitted by letter or email to Heather Morris by April 5th, 2024 to receive a full refund. NO REFUNDS will be made after this date.
- “NO SHOWS” will result in non-participation in next year’s event
- We will not be responsible for loss, theft, or damage of any items you have brought to the show

For more information please contact:

Heather Morris: 775-250-9457 hmorris@washoeschools.net