



**Shop Small Northern Nevada LLC
Vendor Event Contract**

(Please complete and sign in Blue Ink)

This is an agreement between Shop Small Northern Nevada LLC (herein referred to as "Host") and _____ (herein referred to as "Vendor").

The host will be hosting the following event: Shop Small Northern Nevada Business Vendor Event to take place at Heritage Park in Gardnerville, Nevada on:

_____ June 13, 2014 from 5pm to 11 pm

_____ June 14, 2014 from 1 pm to 6pm.

(Please initial on the lines for the dates that you will be participating in)

The cost of the event per vendor will be:

_____ June 13, 2014 - \$50

_____ June 14, 2014 - \$75

_____ June 13, 2014 and June 14, 2014 - \$110

(Please initial on the lines for the dates that you will be participating in)

The vendor booth number will be _____.

The Host and Vendor parties both agree to the following terms:

1. Vendor will be given access to the place that is agreed upon by both parties no less than 1 hour before the event starts, to set up the vendor's station, goods to be sold, and anything else that is needed and customary to vend at that specific location.
2. The vendor will not display items or services that are not disclosed here at the event without prior written consent from the host.
3. Vendor's shall be no bigger than 10 x 10 feet with an Ez-Up; and shall be clean and orderly; and shall follow all applicable law and regulations of the County and State of said event.
4. Vendor must be set up with one half hour prior to the event start date on June 13, 2014 and/or June 14, 2014. Teardown will begin one half hour after the event.
5. If vendor chooses to leave their vendor booth set up overnight from June 13, 2014 to June 14, 2014, vendor agrees not to hold Shop Small Northern Nevada LLC responsible for any loss or damage that may occur to the booth or items left. This is the sole responsibility of the vendor.

6. Vendor's may exhibit that goods are for sale only while their staff is within the area of the vendors specified location.
7. Vendor will be properly dressed and their appearance will be clean and neat and they shall conduct themselves in an orderly fashion.
8. Vendor shall leave the location free from trash and in similar condition that it was in before the Vendor was there.
9. Host will hold a raffle at the event with all proceeds benefiting the Non-Profit Organization of the Month. Vendors have an opportunity to donate one or more raffle prizes the day of the event (not mandatory).
10. Vendor is responsible to furnish all necessary equipment and materials in the designated booth space. Vendor shall not alter or install additional electrical hardware or equipment without prior written consent from Shop Small Northern Nevada LLC.
11. Vendor is responsible for all license fees or permits that may be required by any government agency necessary for the operation of Vendor's business. Vendor shall conduct its business in such a manner that no law, ordinance, rule or regulation of any government agency will be violated. Failure to comply will result in immediate termination of any and all rights established herein.
12. Vendor will hold the host free from any damages or claims that may develop in connection with participating in the Event including any liability for loss of or damage to goods or property of vendors or personal injury to the vendors. The hold harmless clause also includes and indemnifies Shop Small Northern Nevada LLC and our host facility against any claims arising out of the negligent acts or omissions of vendor, their agents or employees in the use of vendor space.
13. No vendor shall talk negative about other vendors or Shop Small Northern Nevada LLC. If this occurs the vendor will have a formal warning and placed on probation. If this behavior continues this shall be cause to terminate contract with Shop Small Northern Nevada LLC with no refunds.
14. All website advertisers who wish to participate as a vendor in Shop Small Northern Nevada LLC's event shall have first choice of spots over any non-advertiser.
15. Host reserves the right to refuse acceptance or deny continued participation of any vendor or product that is not in complete compliance with this agreement. Any fees or deposits paid will not be refunded.

This contract shall be governed by the laws of the State of Nevada and any applicable Federal Law.

Attached may be any rules and regulations provided by the host facility.

Reviewed and approved by:

Jennifer Cantley
Shop Small Northern Nevada LLC

Date:

Vendor

Date:

Vendor Information:

Company Name: _____

Representative: _____

Do You Have a Nevada Business License: Yes No

If yes, Nevada Business License Number: _____

If no, initial here stating that you understand you are responsible for any and all actions that may occur regarding your business. _____

Do you have a Nevada Tax ID: Yes No

If yes, Nevada Tax ID: _____

Company Insurance Policy Number (if applicable): _____

Food Vendor Permit Number (if applicable): _____

Mailing Address: _____

Telephone Number: _____

Email Address: _____

Website: _____

Facebook: _____

Goods/Services Offered:

Who referred you? _____